

Job Title: Director of Youth Faith Formation

Reports to: Pastor
 Location: Little Flower Catholic Parish, Toledo (OH)
 FLSA Status: Salaried Full-Time; Exempt
 Date: 24 March 2018

Position Summary

The Director of Youth Faith Formation aims to bring forth missionary disciples who know, love and serve Christ Jesus and are engaged, grateful and cheerful members of His Church. The ministry leadership position develops, oversees and evaluates effective faith formation for our youngest members through Grade 8. This person is responsible for directing faith formation initiatives that deepen the understanding and practice of the Catholic Faith for youth and their families and, through them, the parish.

Primary Duties and Responsibilities

- Develops and directs age particular faith formation initiatives for youth through Grade 8 that seek to strengthen catechetical and spiritual capacities of parents who are the primary teachers of the faith.
- Responsible for the youth portion of the parish Discipleship Academy: *Catechesis of the Good Shepherd, Foundations, Little Flowers Girls' Club* (mothers & daughters), *Chosen* (two-year Confirmation formation Grades 7 – 8).
- Develops, determines and evaluates curriculum sequencing and catechetical and spiritual outcomes for the various faith formation offerings for youth.
- Recruits, trains, mentors and evaluates *Foundations* catechists and *Chosen* core team members.
- Works cooperatively with the Director of Evangelization and Adult Faith Formation and Director of Mission Integration to evangelize parents and sponsors as part of the total faith formation of those preparing for reception of the Sacraments (Baptism, First Reconciliation, First Eucharist and Confirmation).
- Develops, directs and oversees the Sacramental formation of youth, including Baptism, First Reconciliation, First Eucharist and Confirmation, working closely with Saint Benedict School teachers and Foundation catechists.
- Works cooperatively with principal and faculty of Saint Benedict Catholic School,

Other

- Commits to continuous faith formation and spiritual growth.
- Participates as a member of the Parish Leadership Core Team.
- Attends continuing education seminars, workshops, etc. as directed by the Pastor or recommended by the Diocese.
- Is present and participates in Sunday Masses.
- Works cooperatively with the parish Protecting Youth Compliance Officer to ensure required personnel and adult volunteers are in compliance with all diocesan regulations.

Job Qualifications

Religious Background

- Active Catholic in good standing with the Church

Education/Experience/Knowledge:

- Bachelor's degree – preference for Bachelor's and/or Master's Degree in a religious discipline including theology, catechesis or spirituality
- Demonstrated effectiveness in evangelizing youth and families with an underlying understanding of intentional discipleship, relational ministry, adolescent and family development
- Clear and cogent understanding of the Catholic Faith and a high ability to teach it to youth with respect to their varied backgrounds and home environments
- High ability to create and lead effective initiatives in the faith formation of youth and families
- Knowledge of current evangelical and catechetical best practices for youth and families

Communication, Interpersonal, Competencies

- Ability to recruit, develop and empower lay volunteers as effective evangelists and catechists of youth and parents
- Ability to form and lead effective ministry teams
- Excellent written and verbal communication skills
- High abilities for identifying and prioritizing tasks and flexibility in executing duties through their proper completion
- Ability to utilize a cooperative team-orientated approach to leadership and ministry
- Above average computer and social media platform competencies, including familiarity with Facebook, Instagram, Twitter and Flocknote

Encountering the Risen Lord Jesus Christ, Living as His missionary disciples and Sharing His fullness of His life in the spirit of Saint Thérèse